

# Desert Sands Charter High School

## Regular Board Meeting

Operated by Desert Sands Public Charter, Inc., A California NonProfit Public Benefit Corporation

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### Date and Time

Thursday August 31, 2023 at 3:30 PM PDT

### Location

**Meeting Location:** 177 Holston Drive, Lancaster, CA 93535

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_NGZjN2JiMzAtZThjMy00MjNlThjMDgtZDJhMTdhNmU5OGU4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=fdae158e-7cf0-433d-a4be-99fa72592daf&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompts=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_NGZjN2JiMzAtZThjMy00MjNlThjMDgtZDJhMTdhNmU5OGU4%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=fdae158e-7cf0-433d-a4be-99fa72592daf&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompts=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 842 410 31#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@dschs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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## Agenda

|  | Purpose   | Presenter                             | Time           |
|--|---|---------------------------------------|----------------|
| <b>I. Opening Items</b>  |   |                                       | <b>3:30 PM</b> |
| Opening Items  |   |                                       |                |
| <b>A.</b>  | Call the Meeting to Order   | Michael R Adams                       |                |
| <b>B.</b>  | Roll Call and Establishment of Quorum   | Michael R Adams                       |                |
| <b>Members of the Board Roll Call and Establishment of Quorum</b>  |   |                                       |                |
| Michael R. Adams, Board President  |   |                                       |                |
| Ruth Escarcega Newell, Board Secretary   |   |                                       |                |
| Marvin D. Smith, Board Member  |   |                                       |                |
| Dana Clark, Board Member   |   |                                       |                |
| James Lott, Board Member   |   |                                       |                |
| <b>Learning Centers Roll Call:</b>   |   |                                       |                |
| 44130 20th Street West, Lancaster, CA 93534  |   |                                       |                |
| 16921 E. Avenue O, Suite H, Lake Los Angeles, CA 93591   |   |                                       |                |
| <b>C.</b>  | Pledge of Allegiance  | Michael R Adams                       |                |
| <b>D.</b>  | Staff Introductions   | Michael R Adams                       |                |
| <i>At this time, staff members will be invited to state their names and titles.</i>  |   |                                       |                |
| <b>E.</b>  | Approve Agenda for the August 31, 2023,<br>Regular Public Meeting of the Board of Directors | Vote<br>Michael R Adams               |                |
| <b>F.</b>  | Approve Minutes of the May 31, 2023, Regular<br>Public Meeting of the Board of Directors    | Approve<br>Minutes<br>Michael R Adams |                |
| <b>II. Consent Agenda</b>  |   |                                       |                |
| <i>All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i> |   |                                       |                |
| <b>A.</b>  | Consent Agenda Items  | Vote<br>Michael R Adams               |                |

1. The Board will be asked to approve the revised English Learner Master Plan
2. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure

**III. Public Comment**

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

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|-------------------|-----|-----------------|
| A. Public Comment | FYI | Michael R Adams |
|-------------------|-----|-----------------|

**IV. School Reports and Information**

- |   |     |                   |
|---|-----|-------------------|
| A. Regional Director Update   | FYI | Tinisha Hamberlin |
| B. Principal Update   | FYI | Jenny Bonilla     |
| C. Vendor List  | FYI | Tinisha Hamberlin |
| D. Finance Update and Budget Overview for the 2023-2024 School Year | FYI | Guita Sharifi     |
| E. Annual Board Training Announcement                               | FYI | Tinisha Hamberlin |
| F. Legislative Update   | FYI | Bob Morales       |

**V. Action Items**

- |   |      |               |
|---|------|---------------|
| A. The Board will be asked to approve the revised Charter School Accounting Manual        | Vote | Guita Sharifi |
| B. The Board will be asked to approve the Unaudited Actuals for the 2022-2023 school year | Vote | Guita Sharifi |

**VI. Additional Corporate Officers and Board Members’ Observations and Comments**

- |                              |     |                 |
|------------------------------|-----|-----------------|
| A. Observations and Comments | FYI | Michael R Adams |
|------------------------------|-----|-----------------|

**VII. Closed Session**

**A.** Adjourn open public Board meeting to go into closed session      Vote      Michael R Adams

- 1. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION  
(Government Code section 54956.9(d)(1).)  
Name of Case: Selena Villegas vs. Desert Sands Public Charter, Inc. et al.,  
Los Angeles Superior Court Case Number: 22STCV24453
- 2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Gov. Code section 54957(b)(1).)  
Title: Area Superintendent
- 3. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code section 54957.6)  
Agency designated representative: Steve Churchwell or Jenni Krengel  
Unrepresented Employee: Superintendent
- 4. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code section 54957.6)  
Agency designated representative: Steve Churchwell or Jenni Krengel  
Unrepresented Employee: Chief Operating Officer

**B.** Adjourn closed session and reconvene to open public Board meeting      Vote      Michael R Adams

**C.** Report of action taken or recommendations made in closed session, if any      FYI      Michael R Adams

**VIII. Action Items**

**A.** The Board will be asked to approve the position of Chief Operating Officer      Vote      Michael R Adams

**B.** The Board will be asked to review and approve the Amended Common Paymaster Agreement      Vote      Bill Thompson

**C.** The Board will be asked to review and approve compensation for the Superintendent      Vote      Michael R Adams

**D.** The Board will be asked to review and approve compensation for the Chief Operating Officer      Vote      Michael R Adams

**IX. Closing Items**

|   | Purpose | Presenter       | Time |
|---|---------|-----------------|------|
| <b>A.</b> Next Regular Board Meeting Date: October 16, 2023, 3:30pm | FYI     | Michael R Adams |      |
| <b>B.</b> Adjourn Meeting   | Vote    | Michael R Adams |      |

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@dschs.org](mailto:publiccomments@dschs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.