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CHARTER HIGH SCHOOL

Parent Advisory Committee Meeting MINUTES/NOTES

DATE 8/30/2022

TIME 5-6 PM

1. Meeting Start Time: 5:10 pm-Welcome & Introductions
 - a. Federal and State Programs Coordinator: Alex Morris
 - b. Learning Center Coordinator: Julee Dudley
 - c. Principal: Jenny Bonilla
 - d. PAC- Parent Advisory Meeting – 4 meetings a year, this is the first one.
 - i. Go over agenda
2. Cycle of Improvement (Bonilla)
 - a. Data –
 - i. LP 1 (84% student progress, 2.48 credit completion, 64% core vs. Elective)
 - ii. LP 2 (88% student progress, 2.88 credit completion, 65% core vs. Elective)
 1. LP 2 shows an increase/improvement in progress, students are more engaged and turning in more credits.
 2. Bonilla asked: “Why might it be difficult to complete core over elective” – student answer: “credits are longer and more difficult”
 - b. Dual Enrollment
 - i. Classes available: AVC English 101-7, WH Career Exploration/ College Success TBD.
 - ii. Graduation Cohorts: 86% Grads
 - c. Next Time: MAP Testing NWEA, ELA and Math.
 - d. Bonilla asked, “how do parents fit/factor in this process?”
 - i. She explains how many credits a student completes a semester/year in traditional school.
 - ii. 1 credit/week =26 credits per semester, 52 per year, -8 deficit
 - iii. 2 credits/ week= 52 per semester, 104 per year, +44 increase
 - iv. 3 credits/week =78 per semester, 156 per year, +96 increase.
 - e. Bonilla asked who came to catch up or get ahead. This clarifies the importance of student’s pace of credit completion for student’s graduation date.



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3. Student Success Reminders
 - a. Student Expectations: Pacing (minimum 1 credit per week)
 - b. Attendance (Minimum 1 hour with teacher per week same day/time)
 - c. Time Management
4. Parent Success Reminders (Dudley)
 - a. Student Behavior and Conduct Expectations
 - b. Attendance- Check in/Check out
 - i. We can see exactly when and how long a student was on campus and what time they left using Brivo cards.
 - ii. Student appointments – SGI, CTE, Tutoring, students may be able to be on campus for these classes/appointments
 - iii. Weekly attendance – Students must have a minimum of 1 hour appointment, once a week with supervising teacher.
 - iv. Parent teacher conferences – Next PTC will be offered in December to discuss student progress with Supervising teachers and parents.
 - v. Year-round attendance- We do not close vs. Traditional school which closes during the summer. This way students can continue making progress towards graduation.
 - c. Safety (Mandatory Brivo & student ID cards)
 - i. It's important that students remember to bring these every day, there are exceptions for first time forgetting but after that, student will get sent home without it.
 - d. Attending while supervising teacher is on campus
 - i. Students are available to be on campus during the same hours as their ST.
 1. Morning students – 8:30 AM – 2:30 PM
 2. Afternoon students – 12:00 PM – 6:00 PM
 - e. Communication
 - i. L4L connect & Parent Square: information on school holidays, events & other information. This helps parents be aware of other programs and opportunities for their students to take such as pathways trips.
 - ii. Phone calls/texts
 - iii. Emails/Data Design – parents should be receiving messages on student progress every week from supervising teacher.
 - f. Cell Phones
 - i. Student question: “sometimes I'm using my phone to scan bar codes on credits to answer questions and I still get told to put my phone away”
 - ii. Dudley answer “every teacher has a Chromebook equipped with a camera that you may use for these occasions”



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- g. Dress Codes – parents were given dress code flyer and asked to try to see if their student is following dress code before leaving the house, students not following dress code may be asked to leave campus or given PE shirt to cover.
 - h. Monitor Progress
 - i. Student planner – Includes breakdown of Learning Periods, credit tracking, events at school
 - ii. Student Success Plan – L4L connect messages go out to parents, pacing matters, 1 credit/week minimum.
 - 1. At home progress – advice given to break down credits by modules/lessons to complete 1/day over the week.
5. Funding (Morris)
- a. Federal and State Programs Coordinator – Alex Morris
 - b. Your voice, power, influence in your student’s education experience. The goal for this is to close education gaps.
 - c. Bigger meeting about funds to happen in November 2022
6. Upcoming Calendar/Events (Bonilla)
- a. September:
 - i. 9/8 HOPE event 12-2
 - ii. 9/9 Senior Worship #1 12-2
 - iii. 9/22 Student Awards night 5-7, parents will receive an invite if their student is receiving an award
 - iv. 9/29 Senior workshop #2 12-2
 - b. October:
 - i. 10/6 HOPE Event 12-2
 - ii. 10/6 Senior FAFSA night 5-6
 - iii. 10/7 First Responders Event 12-2
 - iv. 10/20 Great Shake Out (Surprise Time)
 - v. 10/21 Senior FAFSA day 1-3
 - vi. 10/27 Senior Workshop #3 12-2
 - vii. 10/28 PAC/ELAC & Trunk or Treat Event 5 PM
 - c. November:
 - i. 11/3 HOPE Event 12-2
 - ii. 11/3 Senior FAFSA night 5-6:30
 - iii. 11/4 Senior Grad Deadline
 - iv. 11/10 Senior FAFSA dat
 - v. 11/11 Veterans Day – School closed
 - vi. 11/18 Graduation Day
 - vii. 11/21-11/25 Thanksgiving Break week



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- d. December:
 - i. 12/1 HOPE event 12-2
 - ii. 12/12-12/15 Parent, Student, Teacher Conferences
 - iii. 12/19- 1/6 Holiday Break (3 weeks off)
 - e. Parent asked, "If a student is 18 does the parent still need to attend PTC?"
 - i. Bonilla answered No not if the student does not want/need you there since they are an adult.
7. Parent Survey
 8. Next Meeting date: October 28th 5:00 PM
 9. Adjourn time 5:45 pm