

ENGLISH LEARNER ADVISORY COMMITTEE MINUTES

ELAC - First Quarter Meeting

School: Desert Sands Charter High School



Date: September 10th, 2020


Date Completed	
September 10th, 2020	1. Election of members
September 10th, 2020	2. Training of members on their responsibilities
September 10th, 2020	3. Completion of the School's Needs Assessment
September 10th, 2020	4. Parents review and comment on programs and services for English Learners
September 10th, 2020	5. Recommended actions to support regular school attendance
August 11th and 13th, 2020	6. Advise the PAC and the LCAP and LCP


Participants

- Natalya Boffman – Adult Student
- Olga Melikova – ELD Lead
- Luz Covarrubias - EL Parent of Joel Covarrubias
- Adelida Ramirez - EL Parent of Angel Franco & Blanca
- Diana Santos – EL Parent of Kelly Santos
- Christopher DeLoach - Administrator


Qtr. 1 ELAC Meeting ✕

 People (6)
 Chat (2)


 Add people




Olga Melikova (You)




Angel Franco




Christopher DeLoach



Kelly Santos



Luz Covarrubias



Natalya Boffman

President	None elected at this meeting
Vice-President	Natalya Boffman (adult ELL student) - natalya.boffman.113954@dschs.school
Secretary	Luz Covarrubias (ELL parent) (661) 349-3449 Luzcovarrubias06@gmail.com

Meeting Called to Order

Meeting was called to order at 5:05 by Mrs. Melikova.

Welcome and Introduction

It was established that an interpreter was needed, so Mrs. Melikova was presenting in English and Spanish. Mrs. Melikova introduced everyone in the meeting. The meeting agenda was reviewed

Mission and Vision

Mrs. Melikova went over the meaning and purpose of ELAC Meeting. She also covered the school mission and vision statements with the participants.

Questions

Questions were taken and a parent wanted to know if we have tutor sessions. The question was asked and answered: "Do we have therapy services?" A parent inquired about obtaining a tutor for her students. We will follow up with her after the meeting.

What we do for our ELL students

Mrs. Melikova went over the supports and resources the school has that are offered to ELL students.

Transition to Virtual Learning

Mrs. Melikova also went over the transition to virtual learning and the steps that Deserts Sands took to accommodate for the new needs and requirements.

ELAC Member Duties

Mrs. Melikova went over the duties of ELAC Members.

School Responsibilities to the ELAC

Mrs. Melikova went over the responsibilities of the school to the ELAC. She asked if there are any questions, no questions were asked.

Roles of ELAC Officers

Mrs. Melikova went over the roles and responsibilities of ELAC officers, including the duties and responsibilities of the president, vice president, and secretary of ELAC.

Robert's Rule of Order

Dr. DeLoach went over Robert's Rule of order for the process of election. Mrs. Melikova interpreted.

Election

Mrs. Melikova mentioned that it is necessary to hold an election for an ELAC committee to be formed. Dr. DeLoach nominated Natalya Boffman for vice president. Mrs. Melikova offered a second. The motion was passed with a 5:0 Ms. Natalya Boffman will serve as the Vice President. Dr. DeLoach nominated Luz Covarrubias for secretary. Mrs. Melikova offered a second. The motion was passed with a 5:0 Luz Covarrubias is the Secretary. No president was nominated at this meeting due to lack of volunteers. The team agreed to attempt to elect a president at the next meeting.

Needs Assessment Survey

Mrs. Melikova showed a screen with the link to fill out the Needs Assessment Survey. She asked each participant if they are able to get on the webpage and all confirmed.

Future Agenda Items and Dates

Mrs. Melikova went over the future agenda items with the team. She also provided the future ELAC Dates. Questions were taken, there were no questions. Mrs. Melikova provided her contact information to participants.

Adjournment

The meeting was adjourned at 6:05 PM.