

English Learner Advisory Committee Minutes

School: **Desert Sands Charter High School**

Meeting Date: **August 19th, 4:00PM**

Date Completed	
8.19.2022	<ol style="list-style-type: none"> 1. Election of members 2. Training of members on their responsibilities 3. Completion of the School's Needs Assessment
8.19.2022	<ol style="list-style-type: none"> 4. Parents review and comment on programs and services for English Learners 5. Recommended actions to support regular school attendance 6. Advise the PAC on the LCAP and LCP.

<p>Names of Elected ELAC Parent Members (Please include the phone numbers.)</p> <p>PRESIDENT: Maria Galvez (Destiny Eustaquio's grandmother) Cell: 661-860-4868</p> <p>VICE PRESIDENT: none elected this time, will try to elect someone next meeting.</p> <p>SECRETARY: Ana Diaz (Bryan Guillen's mother) Cell: 818-799-5823</p>	<p>Names of Committee Members (site staff, site administration, community members and other parents)</p> <ol style="list-style-type: none"> 1. Olga Melikova - ELL Lead 2. Jessy Carrizal - School Counselor 3. Patricia Garcia - School Social Worker 4. Maria Galvez - ELL Guardian 5. Cindy Davila - ELL Guardian 6. Ana Diaz - ELL Parent 7. Karlem Agassini - ELL Parent 8. Arlene Carmona - ELL Parent 9. Elizabeth Garcia - ELL Adult relative 10. Maria Garcia - Minor ELL student 11. Bryan Guillen - Minor ELL student 12. Destiny Eustaquio - Minor ELL student
<p>Guest/Presenters: Mr. Dante Castaneda (tutor)</p>	<p>Child Care Provided: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes</p>
<p>Interpreter(s) (Name and Language): 1.Olga Melikova - Spanish</p>	<p>Were the handouts translated? (Indicate languages translated) Yes, translated into Spanish</p>

Meeting Minutes:

Call the Meeting to Order

Olga Melikova (Presenter, ELL Lead) began the meeting at 4:20PM in person at the Desert Sands Lancaster Site Conference Room. It was determined that interpretation into Spanish is needed, so Olga Melikova presented in mostly Spanish.

Welcome and Introductions

Introductions were made and the purpose of ELAC was discussed. The school's mission and vision were shared.

Presentation of the Purpose of the ELAC

The purpose of the ELAC was discussed. No question from attendees.

What we do for our ELL Students

The current ELL school programs were shared, including one-on-one support, tutoring support (Mr. Dante Castaneda introduced himself as one of our tutors), English intensive classes, post-graduation goal setting, ELPAC test prep, and ELL success teams were covered. A few school updates were covered, including that we are back to in-person instruction and students are expected to meet their supervising teachers at least once a week. Parents were invited to comment on the current programs and during this meeting there was no feedback to the programs/tools provided for ELL students currently.

CARE Team

The CARE Team representatives introduced themselves, Ms. Jessy Carrizal (School Counselor) and Ms. Patricia Garcia (School Social Worker). They briefly went over the resources available for students within the CARE team and what the counselors/social workers can do for the students.

School Calendar

Upcoming school events were shared with the attendees.

ELAC Member Duties and School Responsibilities to the ELAC

ELAC member duties were covered and explained that an election would take place. School Responsibilities to the ELAC were also covered. Each officer role was explained in detail and it was shared that there would be an election to elect officers today.

Election

Robert's Rule of Order was briefly explained and the attendees were invited to an open election of officers of all members present. Maria Galvez volunteered herself for the role of president, Olga Melikova motioned Ms. Galvez to be the president, and Cindy seconded the motion. It was voted yes 11 to 0 for Ms. Galvez to be the ELAC president. When the position for vice president was introduced, nobody wanted to volunteer themselves for this position so it was decided to try again at the next ELAC meeting. Then, Ana Diaz volunteered herself for the role of secretary, Olga Melikova motioned Ms. Diaz to be the president, and Cindy seconded the motion. It was voted yes 11 to 0 for Ms. Diaz to be the ELAC secretary. It was mentioned that Olga Melikova would soon reach out to the newly elected officers to provide training opportunities for the officer roles.

Survey

Members were asked to fill out a survey with comments/feedback. While they were doing so, Ms. Galvez shared with the committee that she would be interested in seeing the school offer workshops to students on community opportunities that would allow growth. She elaborated further sharing that it would be good to have workshops like this to help students connect with opportunities, learn about different career paths, and grow professionally as well as individually. I told her we would be sharing this feedback with the school's administration and we will follow up with the ELAC committee.

Future Agenda Items

Future Agenda Items were covered including the Needs Assessment Survey, Input on the LCAP, and discussion on how to increase students' attendance. Future ELAC dates were also covered.

Adjournment

Meeting was adjourned at 5:00PM.