

## ENGLISH LEARNER ADVISORY COMMITTEE MINUTES

### ELAC - Second Quarter Meeting

School: Desert Sands Charter High School

Date: December 8th, 2021

<b>Date completed</b>	<b>TASKS</b>
12-8-2021	Election of members
12-8-2021	Completion of the School's Needs Assessment
12-8-2021	Advise the ELAC on the LCAP.
<i>Anticipated before 3/2022</i>	Training of members on their responsibilities
<i>Anticipated 3/2022</i>	Parents review and comment on programs and services for English Learners
<i>Anticipated 3/2022</i>	Recommended actions to support regular school attendance

<b>12-8-2021 ELAC Committee Attendees</b>	<b>Role</b>
Karen Hernandez	<i>EL Parent</i>
Gloria Rojas	<i>EL Parent</i>
Karlem Agassini	<i>EL Parent</i>
Pablo Rosas	<i>EL Parent</i>
Kimberly Linares	<i>EL Student</i>
Jocelyn Breton	<i>Family member of EL Student</i>
Emily Breton	<i>Family member of EL Student</i>
Janett Linares	<i>Family member of EL Student</i>
Kassandra Ordonez	<i>EL Student</i>
Tinisha Hamberlin	<i>Regional Director</i>
Jenny Bonilla	<i>Principal</i>
Christopher DeLoach	<i>Assistant Principal</i>
Julee Dudley	<i>Learning Center Coordinator</i>
Olga Melikova	<i>EL Coordinator</i>
Eric Lin	<i>Housing Information Workshop Presenter</i>

<b>President</b>	<b>Karlem Agassini</b> (661) 488-4537 agassini12@gmail.com
<b>Vice-President</b>	<b>Pablo Rosas</b> (661) 576-0818
<b>Secretary</b>	<b>Karen Hernandez</b> (661) 429-4514 camerun1981@gmail.com

## **Meeting Called to Order**

Meeting was called to order at 5:15PM by Mrs. Melikova (EL Coordinator).

## **Welcome and Introduction**

Attendees were welcomed and school staff were introduced. It was established that an interpreter was not needed for this meeting.

Mrs. Melikova reviewed the purpose for ELAC meetings, the frequency, and the school updates. School calendar for the rest of December and beginning of January was shared.

Attendees were informed that they have feedback forms on their individual tables to provide any questions, comments or concerns for the school, as these will be collected after the meeting and reviewed by the school administration.

## **Workshop on Housing**

From 5:20 to 5:45 Eric Lin (representative of Neighborhood Legal Services) presented information on housing rights to the committee. Parents said they were interested in the workshop and would like to have future workshops as well. Two ideas shared were to have a workshop on taxes filing and a workshop on immigration legal advice. The school staff said that they will try to connect with these workshops for our next ELAC meeting in the Spring.

## **ELAC Information**

After the Housing workshop, Mrs. Melikova went over the ELAC Members and School Responsibilities. The duties of each ELAC officer position were also covered. Attendees were informed that a future training for the elected officers will occur after the winter break and before the next ELAC meeting.

## **President Election**

Dr. DeLoach went over Robert's Rule of Order and the election was held. Because of the small number of attendees and only one volunteer for each officer position, we did not have a voting ballot.

Karlem Agassini volunteered to be the president, it was moved, seconded and voted unanimously 11:0 for Mrs. Agassini to be the president of the ELAC Committee for the 2021-2022 school year.

Pablo Rosas volunteered to be the vice-president, it was moved, seconded and unanimously voted 11:0 for Mr. Rosas to be the vice-president of the ELAC Committee for the 2021-2022 school year.

Karen Hernandez volunteered to be the secretary, it was moved, seconded and voted unanimously 11:0 for Ms. Hernandez to be the secretary of the ELAC Committee for the 2021-2022 school year.

## **Questions/Comments**

There were no questions or comments from the audience. The attendees were reminded that they have feedback forms on their tables if they wish to write something.

## **LCAP**

Mrs. Hamberlin led the LCAP portion of the ELAC meeting. The purpose of this portion was shared: LCAP (Title 1, Part A) information and its requirements.

School Performance Data was shared and the attendees were asked for feedback on this data and school performance. One parent shared that the school data on math performance matches her son's progress with math and that they would like additional support for math.

When asked for feedback, all present families mentioned they would like more tutoring opportunities for their students, particularly math. Mrs. Hamberlin said that we will work on extending hours of tutoring, will have tutoring available on Saturdays during Saturday school days, and that teachers will make sure that all ELL students have a card with the online tutor contact information.

One attendee shared that she would like teachers to be more thorough on following up with students on their work progress, and the school will remind and hold teachers accountable for following the academic plans for students.

Another attendee had a question about current NWEA scores for student, and Mrs. Hamberlin said that we would remind teachers to review most current NWEA scores with families during January Parent Teacher Conferences.

Community reviewed engagement policies and helped to add/revise language. Attendees reviewed the drafted *School-Parent Compact* and *Parent and Family Engagement Policy*; added language around tutoring supports and services. It was motioned by the president to accept the changes, and it was seconded by the vice-president and voted 11:0 to make the changes.

Mrs. Hamberlin went over the purpose of Title 1 funds again, and a proposal was made by the president to receive and allocate TAS Title 1 Funds of \$152, 687. The motion was seconded by the vice-president and approved with a vote of 11:0.

There was also a proposal to spend Title 1 to support Math interventions and supports on one Teacher FTE and one Tutor FTE. The motion was passed 11:0 to spend the TAS Title I funds on a teacher and a tutor.

In conclusion on the LCAP portion, Mrs. Hamberlin went over the 2021-2022 school year parental engagement activities, as well as the ESSA Title 1, Part A parental right to know the qualifications of the teachers that teach their students. Mrs. Hamberlin asked if there were any final questions, and the attendees said no.

## **Future Agenda Items and Dates**

Mrs. Melikova went over the future ELAC dates as well as future agenda items with the team. In the next meeting, the following items will be covered: Training of members on their responsibilities (before ELAC); Parents review and comment on programs and services for English Learners; Recommended actions to support regular school attendance.

**Adjournment**

Parents were reminded that they have feedback handouts on their desks that will be collected, and the meeting was adjourned at 6:31 PM.