



**English Learner Advisory Committee Minutes
Attempt 2**

School: **Desert Sands Charter High School** Meeting Date: **September 15th, 12:00PM**

Date the box next to the legal requirement when you have covered it in your ELAC meeting.

Date Completed	<ol style="list-style-type: none"> 1. Election of members 2. Training of members on their responsibilities 3. Completion of the School's Needs Assessment 4. Parents review and comment on programs and services for English Learners 5. Recommended actions to support regular school attendance 6. Advise the PAC on the LCAP and LCP.
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Names of Elected ELAC Parent Members (Please include the phone numbers.) 1.NA	Names of Committee Members (site staff, site administration, community members and other parents) 1. Olga Melikova - ELL Lead 2. Christopher DeLoach - Administrator
Guest/Presenters: 1.NA	Child Care Provided: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes
Interpreter(s) (Name and Language): 1.Olga Melikova - Spanish	Were the handouts translated? (Indicate languages translated) Yes, translated into Spanish

Call the Meeting to Order

Olga Melikova (Presenter, ELL Lead) and Christopher DeLoach (Administrator) began the meeting at 12:00PM in person in the stated room as well as virtually through the link provided in the handouts and email.

Attempted Contacts

Time was changed to 12PM instead of 5PM for attempt 2 of this meeting to try and capture the families that have shared that they work in the evenings and cannot make it for 5PM.

- Agenda and Flyer were added to both school's sites websites (Lancaster and Lake LA) prior to the meeting.
- For the Lancaster site:
 - Flyer was sent again in a mass communication to families from Administration through L4L Connect (copy attached) prior to the meeting.
 - The Parent Engagement Team conducted phone calls to ELL families 2 times: 3 weeks prior to the meeting and 1 week prior to the meeting.

- Supervising teachers were asked to call ELL families the second week prior to the meeting.
- Parents were sent letters with paper copies of the flyer about 2 weeks prior to the meeting. (English and Spanish)
(About a third of parents/adult students confirmed that they will attend).

Adjournment

Meeting was adjourned at 12:25 because no families, students, or participants joined in person or virtually this time either.

Next Steps

We will conduct phone call surveys with ELL families to survey them and ask if they require any supports during this time and get insight into why families have not been able to attend the first quarter ELAC meeting attempts. We will also get insight into good times and days for parents to join for the next meeting (December). Another engagement strategy that will be attempted is sending families a video of ELL Lead explaining the purpose and value of ELAC meetings (English and Spanish).