

**APPROVED**

# Desert Sands Charter High School

## Minutes

Operated by Desert Sands Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

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### **Date and Time**

Tuesday June 1, 2021 at 4:00 PM

### **Location**

Conference Line: (661) 249-6805 Code:525676

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### **MEETING LOGISTICS**

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to [vmendoza@dschs.org](mailto:vmendoza@dschs.org). Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

### **REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Please see the "Accommodations" notice below.

### **REMINDER**

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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### **Directors Present**

Dana Clark (remote), James Lott (remote), Marvin D. Smith (remote), Michael R Adams (remote), Ruth Escarcega Newell (remote)

### **Directors Absent**

*None*

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Board President Adams read aloud the notices regarding meeting logistics, accommodations and audio recording.

Michael R Adams called a meeting of the board of directors of Desert Sands Charter High School to order on Tuesday Jun 1, 2021 at 4:00 PM.

### **B. Roll Call and Establishment of Quorum**

**C. Pledge of Allegiance**

Board Member Smith led the pledge of allegiance.

**D. Staff Introductions**

Jeff Brown, CEO  
Taera Childers, Area Superintendent  
Mary Reagan, Principal  
Jeff Martineau, V.P. of Charter Relations  
Jennifer Mazas, School Counselor  
Bill Thompson, Legal Counsel  
Guita Sharifi, CFO, LLAC  
Michelle Lopez, Legal Counsel, LLAC

**E. Approve Agenda for the June 1, 2021, Regular Public Meeting of the Board of Directors**

Ruth Escarcega Newell made a motion to approve Agenda for the June 1, 2021, Regular Public Meeting of the Board of Directors.

Marvin D. Smith seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ruth Escarcega Newell	Aye
Marvin D. Smith	Aye
James Lott	Aye
Michael R Adams	Aye
Dana Clark	Aye

**F. Approve the Minutes of the May 17, 2021, Regular Public Meeting of the Board of Directors**

James Lott made a motion to approve the minutes from Operated by Desert Sands Public Charter, Inc. on 05-17-21.

Marvin D. Smith seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Lott	Aye
Ruth Escarcega Newell	Aye
Dana Clark	Aye
Michael R Adams	Aye
Marvin D. Smith	Aye

**II. Consent Agenda**

**A. Consent Agenda Items**

Board President Adams announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Adams asked for a motion to approve the consent agenda.

Dana Clark made a motion to approve the consent agenda.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Lott	Aye
Michael R Adams	Aye
Marvin D. Smith	Aye
Ruth Escarcega Newell	Aye

### **Roll Call**

Dana Clark

Aye

## **III. Public Comment**

### **A. Public Comment**

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

## **IV. School Reports and Information**

### **A. Area Superintendent Update**

Taera Childers welcomed the board and provided a brief school update and informed the board several staff and student speakers will be addressing the board today.

#### **Academics/Student Events**

- Independent study programs have remained in steady progression with an approximate 80% student engagement. Engagement will be a focus goal in our upcoming new year in July.
- During Learning Periods 1-10, the school had a total of 4,517 tutoring sessions for a total of 4,351 hours of tutoring. This represents 4,351 hours of individual attention and instruction that students received. Ms. Childers acknowledged the hard work of the school's tutor team and her appreciation for all they do to help the students move forward in their studies.
- Graduation was held last Friday May 28 with over 50 students individually walking during the ceremonies. Students received their diplomas, took pictures with the principal and family and friends. Ms. Childers congratulated staff and administration for honoring their graduates in a personal and intimate way.

#### **COVID Update**

- COVID cases have been remaining steady and low and Los Angeles County is in the least restrictive tier. As of June 1, all staff (apart from those with accommodations) are back on-site full time with in person student appointments. The school is hopeful to fully reopen in July.

## **Professional Development Updates**

- On May 19, Learn4Life hosted the first Virtual Leadership Development Conference. School leaders attended a session with Jon Gordon, author of *The Energy Bus* and *The Power of Positive Leadership*. Mr. Gordon presented on *The Power of Positivity* and shared how positive leaders create great teams through connection and caring and how to stay positive even when things are hard. Staff also attended a session with Jocko Willink, author of *Extreme Ownership*. Mr. Willink shared his experiences in leading teams through difficult and dangerous times by focusing on relationships and shared ownership. Ms. Childers expressed her gratitude for the network of schools for coming together to provide an excellent day of learning and excited for more opportunities in the future.
- Staff have been engaging in parent teacher conferences and updating parents on the school's COVID safety procedures and their individual student's progress. This is a wonderful time for parents, students, and teachers to collaborate on an academic plan to meet the student's needs and help them meet their goals. All staff professional development will be occurring the week of June 21st-25th. Staff will be spending time refocusing and preparing for the 2021-22 school year.

Ms. Childers then introduced Jennifer Mazas, School Counselor. Ms. Mazas greeted the board and provided her background of growing up in the Antelope Valley. She shared her passion for serving this population of students through personal experiences. Ms. Mazas discussed her education and career prior to joining Desert Sands PCS in February 2021. Since joining the school, Ms. Mazas immediately began engaging with the regional counseling team and school sites to learn and build rapport with all stakeholders and connecting with students virtually, in-person and through phone calls. Ms. Mazas further discussed student engagement practices and opportunities for students which include hosting college and career workshops, and direct support in helping students reach the finish line for graduation. Ms. Mazas then introduced a current student graduate to share her success story.

The student is a recent graduate from the Lake Los Angeles learning center. She began her high school at a traditional school but realized Desert Sands would provide the additional support from teachers and counselors. The student shared how Ms. Mazas' active support and assistance in developing a plan for graduation helped ensure her goal of graduation and guidance on balancing work and school. The student expressed her gratitude for the school and that she was honored to be a 2021 graduate.

Board President Adams thanked Ms. Childers for her report and the student for sharing her story.

### **B. Finance Update**

Guita Sharifi directed the board to the updated Hanmi Bank Line of Credit summary document located in their board package. Ms. Sharifi then reviewed with the board the school's rotating line of credit (RLOC) amount, the current RLOC amount withdrawn, the RLOC covenant ratios and the overall purpose of the RLOC for the school.

### **C. Report on Mathematics Placement Results**

Taera Childers explained the California Mathematics Placement Act of 2015 required our board to adopt "a fair, objective, and transparent mathematics placement policy" before the beginning of the 2016 school year. The

policy was first adopted in 2016 with minor revisions approved to the policy in 2020. The policy addresses students entering 9th grade and includes a number of required elements to ensure equity in student achievement, including considering multiple academic achievement measures and providing an annual report to the governing board.

For the 2020-21 school year, the math placement for 9th graders fell into three categories:

- 64% of 9th graders taking math placed in remedial math courses
- 28% of 9th graders taking math placed in Algebra 1 (grade level course)
- 7% of 9th graders taking math placed in Geometry or Algebra II (above grade level course)

Ms. Childers informed the board that despite the challenges presented from the pandemic, the school is pleased to report that the majority of 9th grade students enrolled in a mathematics course made progress and none were held back. The school will continue to evaluate this data and report to the board next year pursuant to the Board's policy.

#### **D. LCFF Local Indicators Report**

Taera Childers directed the board to the LCFF Local Indicators report located in their board package and explained this report is required for reporting on the priority areas where state data is not available. The State Board of Education provides self-reflection tools for schools to report progress made. Ms. Childers then reviewed the following report areas:

- Priority 1 - Focuses on ensuring English Learners are assigned to appropriately credentialed teachers, that all students have access to their own instructional materials, and that our resource centers are in good repair. Ms. Childers was pleased to report the school met the criteria for this priority.
- Priority 2 - Ensuring the school is making progress in implementing state academic standards and are providing professional development to teachers. The school showed growth in this area and improved the implementation in mathematics, history, health, and CTE. Ms. Childers reported the school met the criteria for this priority.
- Priority 3 - Focus on parent engagement and despite challenges encountered during the pandemic, the school increased parent participation by holding virtual events. Virtual meetings allowed the school to meet with more parents as travel can sometimes be an issue. The school is thankful for the increased parent engagement and reported that the school met the criteria for this priority.
- Priority 6 - Evaluates the school's climate. 78% of students reported they felt safe at school. This percentage is a significant drop from previous years; however, with anxieties from COVID, it was not surprising that students were more apprehensive about being on site at the learning centers. The school team will be looking at data in the Fall to ensure students feel safe when returning to in-person instruction. The school met the criteria for priority 6.
- Priority 7 - Measures the progress of student's access to a board course of study. Due to the nature of the independent study program, students are able to access the courses they need to graduate and the school provides specific support classes for students working to improve their English Language Development and students with exceptional needs. Students are placed in courses that ensure they not only meet the requirements for their

high school diploma, but also for their goals post-graduation. Ms. Childers reported the school met the criteria for priority 7.

Ms. Childers then asked if the board had any feedback regarding this report. Board Secretary Newell congratulated Ms. Childers on meeting the priorities and thanked her for all of her hard work.

**E. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2019, as filed**

Guita Sharifi informed the board that the corporation's annual 990 federal tax return and the California return for 2019, that was provided to each Board Member, has been filed prior to the due date.

**V. Public Hearing**

**A. Open Public Hearing**

Board President Adams provided instructions for the public hearing and announced the public hearing opened at 4:21 p.m.

Ruth Escarcega Newell made a motion to open the public hearing.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Lott	Aye
Ruth Escarcega Newell	Aye
Marvin D. Smith	Aye
Dana Clark	Aye
Michael R Adams	Aye

**B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2021-2024 school year**

Taera Childers directed the board to the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2021-2024 school years located in their board package. Ms. Childers explained the Budget Overview for Parents includes information on the Local Control Funding Formula revenues, Supplemental and Concentration grants and state funds. The Budget Overview for Parents demonstrates to the public and parents that the school directed its funds in 2020-2021 towards increasing or improving service in meeting the needs of the school community impacted by COVID 19, while also directing funding for its high needs students such as low income students, English learners, foster youth and homeless students.

Ms. Childers then directed the board to the projected revenue chart and discussed the school's projected revenue comprised of LCFF funds and state, local and federal funds. Ms. Childers then directed the board to the school's budgeted expenditures chart in the Local Control Accountability Plan and discussed the expenditures that are tied to the actions and services in the LCAP. Ms. Childers informed the board the school team has been hard at work reflecting on the progress we made towards the LCAP and LCP goals during the 2019-20 school year. Ms. Childers then discussed each of the school's Goals.

- Goal 1 - Increase student retention. School experienced a slight decrease in the attendance rate for the 2020-21 school year and responded by having the student support team consisting of student retention specialists, social workers and counselors conducted an outreach to students through home

visits and virtual meetings. Once Los Angeles County opened for waivers, the school quickly applied for and received approval to serve students at the learning centers for academic support in stable groups.

- Goal 2 - Increase credit completion. The staff maintained the credit completion rate for the 2020-21 school year by quickly acclimating to remote learning by increasing staff professional development, in-person tech support for students, and a focus on trauma informed practices to keep students engaged during the pandemic.
- Goal 3 - Improving computer literacy skills. Staff, students and parents have grown tremendously in utilizing a digital platform to engage in communication and learning including tools like Kami and Google Classroom. Staff also recognized an increase in the online courses completion rate.
- Goal 4 - Improving college and career readiness. Another area of significant improvement during the 2020-21 school year with 233 students enrolling in a CTE course.
- Goal 5- Increase stakeholder Involvement. This was an area of considerable growth during the pandemic. Moving the awards ceremonies, parent conferences, and Parent meetings to a virtual format removed many of the barriers parents have in accessing the learning centers - transportation and childcare.

Ms. Childers then directed the board to the annual update for the 2020-21 Learning Continuity and Attendance Plan and reviewed each section of the plan, the expenditures for each category and explained how this plan documents how the funds were allocated to prepare the school for resuming in-person instruction, supporting students with the technology news associated with distance learning and developing staff in the areas of remote instruction and social-emotional learning support in response to the COVID19 pandemic crisis. Ms. Childers informed the board the school spent all or close to all of the funds committed to for each category. The school followed through with the plans set early last year and explained how these funds were absolutely pivotal to student successes during the pandemic and expressed gratitude to the board for approving and providing input into the LCP plan last year.

Ms. Childers further explained that after the school team reflected on the LCAP and LCP, the team has been working hard to complete the cycle of inquiry and prepare the LCAP for the 2021-2024 school years. The school team received input from parents, students, staff and community prior to presenting to the governing board today for their input and feedback.

Ms. Childers discussed the four LCAP goals discussed with the Board during the April regular board meeting: 1) increase academic progress, 2) increase skills for college and career readiness, 3) increase student retention, and 4) increase stakeholder engagement. After receiving input from our stakeholders (staff, students, parents, and the community), we believe these four goals cover all feedback and needs of all stakeholders. Ms. Childers provided a quick review of each goal:

- Goal #1 Increase Academic Progress: This is a focus goal for increasing academic progress for all students, especially English Language Learners, low-income and foster youth, who struggled during the previous year. In the next three years, the school will have mitigated the negative impact learning loss had on the students, and will see improvement in NWEA, EL reclassification, credit completion and graduation rates.



- Goal #2 Increase skills for college and career readiness: This is a broad goal for helping students gain skills for college and career-readiness for all students, including low-income, English learners and foster youth students.
- Goal #3 Increase student Retention: This is a maintenance goal for student retention. It is designed to continue the success the school has had with addressing student disengagement from their schooling and supporting their decision to either rematriculate or graduate through our program. The school has a safe and welcoming facilities, with a positive school climate, which effectively encourage students to remain engaged in their schooling experience.
- Goal #4 Increase stakeholder engagement: This is a maintenance goal for increasing stakeholder engagement. Staff believe in parent participation along with their student's academic progress, and believe parents should be encouraged to participate in meaningful ways to promote positive school outcomes.

Ms. Childers thanked the board and asked the board or public for any questions or comments on the school's LCAP plan for the 2021-2024 school years.

### C. Close Public Hearing

Hearing no comments from the public, Board President Adams closed the public hearing at 4:30 p.m.

Dana Clark made a motion to closed the public hearing.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Marvin D. Smith	Aye
James Lott	Aye
Michael R Adams	Aye
Ruth Escarcega Newell	Aye
Dana Clark	Aye

## VI. Action Items

**A. The Board will be asked to confirm its acknowledgement that Michael R. Adams, Ruth Escarcega Newell, Marvin D. Smith, Dana Clark, and James Lott have been reappointed as members of the Board of Directors by Educational Advancement Corporation, the sole member of Desert Sands Public Charter, Inc., for the term July 1, 2021 through June 30, 2022**

Board President Adams informed the board of the recent action taken by Educational Advancement Corporation to reappoint all current board members for the term July 1, 2021 through June 30, 2022. Board President Adams then asked for a motion to acknowledge the reappointment.

Ruth Escarcega Newell made a motion to confirm its acknowledgement that Michael R. Adams, Ruth Escarcega Newell, Marvin D. Smith, Dana Clark, and James Lott have been reappointed as members of the Board of Directors.

Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Ruth Escarcega Newell	Aye
Marvin D. Smith	Aye
Michael R Adams	Aye
James Lott	Aye
Dana Clark	Aye



**B. The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times**

Taera Childers recommended that the board re-authorize the officers of the corporation to award discretionary incentives to employees at various and sundry times. Ms. Childers stated the incentives are discretionary and will be determined based on the current budget and financials of the school.

Marvin D. Smith made a motion to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Lott	Aye
Ruth Escarcega Newell	Aye
Marvin D. Smith	Aye
Dana Clark	Aye
Michael R Adams	Aye

**C. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2021-2022, which drives the primary source of funding for the charter school**

Guita Sharifi explained that LCFF funding is the primary source of the school's revenue and determines the funding for charter schools, creates funding targets based on students' characteristics, and is essential to budget and LCAP development. Ms. Sharifi further explained the total LCFF revenue estimated to be received for the 2021-22 school year, including the total supplemental and concentration funding, and explained that these amounts are determined by the number of pupils the school serves that are identified as low income, foster youth, English learners or homeless students. Ms. Sharifi recommended the board approve the LCFF for the school year 2021-2022.

Dana Clark made a motion to approve the Local Control Funding Formula (LCFF) for school year 2021-2022, which drives the primary source of funding for the charter school.

Ruth Escarcega Newell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ruth Escarcega Newell	Aye
Dana Clark	Aye
Michael R Adams	Aye
James Lott	Aye
Marvin D. Smith	Aye

**D. The Board will be asked to approve the Education Protection Account (EPA) spending determinations**

Guita Sharifi explained that the Education Protection Account (EPA) is a component of the LCFF funding that must be used only for instruction and be posted on the school's website every year. She directed the board to the budget, reviewed the EPA revenue for school years 2020-21 and 2021-22, and stated all funds will be spent on instruction. Ms. Sharifi recommended the board take action to approve the EPA spending determinations.

James Lott made a motion to approve the Education Protection Account (EPA) spending determinations.

Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

James Lott	Aye
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**Roll Call**

Michael R Adams      Aye  
 Dana Clark            Aye  
 Ruth Escarcega Newell Aye  
 Marvin D. Smith        Aye

**E. The Board will be asked to approve the Budget for the 2021-2022 fiscal year**

Taera Childers reminded the board that annually, the school must prepare and submit a board-approved annual budget to the chartering authority and the county superintendent of schools. The preliminary budget for the 2021-2022 school year is a financial projection based on the school's projected enrollment and ADA which determines the projected revenue, and projected expenditures that are based on school planning of instructional programs, staffing, supplies, instructional materials and services to students. Ms. Childers then introduced Guita who provided a detailed presentation of the school's budget.

Guita Sharifi directed the board to the 2021-2022 budget and explained the school's budget included several changes to school funding rates due to adjustments to the state budget in the May revision, and additional funds coming from COVID relief funding. Ms. Sharifi reviewed with the board the school's funding projections for next fiscal year, which include a COLA increase of 5.07% to the LCFF funding rate compared to prior year. The projections for 2021-22 also include additional one-time revenue from the Expanded Learning Opportunities Grant that will bring additional funds to cover learning gaps resulted from distance learning during the pandemic. Ms. Sharifi then discussed the school projected ADA, revenue from LCFF sources, federal funds for SPED and new Title I funds and other state revenue which include lottery funds, mandated block grant funds and the Expanded Learning Opportunities grant. Ms. Sharifi stated the school is projecting additional revenue from forgiveness of PPP loans for the 2021-22 school year.

Ms. Sharifi then reviewed the school total expenditures and explained the budget reflects an increase in salaries and benefits due to an increase in certificated teachers and instructional support staff, an increase in school supplies, and software expenses and an increase in operating expenses that includes increase in travel, conferences and training and instructional and professional services.

Ms. Sharifi informed the board the school is projecting a positive net position of approximately 24.6% of the total budgeted expenditures. The school is prepared for cash deferrals that will take place in June 2022. and this deferral will cause a delay of approximately 3 weeks of the June apportionment payment, which will be covered with the school's cash resources. School leaders, with the support of the finance team, continue to monitor cash flow on a weekly basis to make sure the school meets all plans and cash needs, follows the budget plan and remains fiscally sound.

Board Secretary Newell inquired about the PPP loan and when forgiveness can be applied for and Ms. Sharifi informed the board the school has until next fiscal year to submit the application with plans to submit the application at the end of this fiscal year 2020-2021.

Ruth Escarcega Newell made a motion to approve the Budget for the 2021-2022 fiscal year.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ruth Escarcega Newell Aye

**Roll Call**

Michael R Adams	Aye
Marvin D. Smith	Aye
Dana Clark	Aye
James Lott	Aye

**F. The Board will be asked to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2021-2024 school years**

Taera Childers explained the Budget Overview for Parents (BOP) and the Local Control Accountability Plan (LCAP) for the 2021-2024 school years was discussed during the public hearing section of the meeting and recommended the board approve the BOP and LCAP for 2021-2024 school years.

Marvin D. Smith made a motion to approve the Budget Overview for Parents and the Local Control Accountability Plan (LCAP) for the 2021-2024 school years.

James Lott seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Marvin D. Smith	Aye
James Lott	Aye
Ruth Escarcega Newell	Aye
Dana Clark	Aye
Michael R Adams	Aye

**G. The Board will be asked to approve the school's application for Title I federal funds and submit the Federal Addendum to receive Title I funds for the 2021-2022 fiscal year**

Taera Childers informed the board of the school's interest in applying for Title I funding through the Every Student Succeeds Act. Ms. Childers explained the purpose and use of Title I funding and explained that the exact amount the school will receive next year will depend on the amount allotted to the state of California in the next few months. Ms. Childers directed the board to the Federal Addendum included in the board packet and explained the reporting and filing process. Ms. Childers recommended the board approve in principle the school's application for Title I funds, with final decision-making authority delegated to the Area Superintendent and Corporate Officers to submit the Federal Addendum to receive Title I funds for the 2021-2022 fiscal year.

James Lott made a motion to approve the school's application for Title I federal funds and submit the Federal Addendum to receive Title I funds for the 2021-2022 fiscal year.

Ruth Escarcega Newell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dana Clark	Aye
James Lott	Aye
Ruth Escarcega Newell	Aye
Marvin D. Smith	Aye
Michael R Adams	Aye

**H. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2021-2022 school year**

Taera Childers explained the Consolidated Application (ConApp) is used by the California Department of Education to distribute categorical funds from various federal programs to county offices, school districts, and direct-funded charter schools. Annually, from mid-May to the end of June, each local educational agency (LEA) submits the spring release of the ConApp which, among other things, provides assurances that the LEA will comply with the legal requirements

of each program. Ms. Childers recommended the board approve the ConApp process and submission for all reports for the 2021-22 school year. Marvin D. Smith made a motion to approve the Consolidated Application process and submission for all reports required for the 2021-2022 school year. Dana Clark seconded the motion. The board **VOTED** to approve the motion.

**Roll Call**

Ruth Escarcega Newell	Aye
Dana Clark	Aye
Marvin D. Smith	Aye
Michael R Adams	Aye
James Lott	Aye

**I. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2021-2022 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions**

Guita Sharifi reminded the board of the current Hanmi agreement that provides a line of credit, at a lower interest rate compared to other financing mechanisms, to support the school's finances when necessary to maintain adequate cash flow. Ms. Sharifi then explained the school has the opportunity to renew the Revolving Line of Credit from Hanmi Bank for the 2021-2022 school year in the amount of \$4,000,000 with an interest rate of prime plus 0.5%, currently at a rate of 3.75%. Ruth Escarcega Newell made a motion to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the 2021-2022 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions. Dana Clark seconded the motion. The board **VOTED** to approve the motion.

**Roll Call**

Dana Clark	Aye
Michael R Adams	Aye
Marvin D. Smith	Aye
James Lott	Aye
Ruth Escarcega Newell	Aye

**J. The Board will be asked to approve obtaining a loan from LLAC during the 2021-2022 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest**

Taera Childers informed the board that Lifelong Learning Administration (LLAC) offers short term borrowing and introduced Guita Sharifi to provide additional information on the promissory note. Ms. Sharifi explained LLAC offers short term borrowing to support the school when necessary for a maximum limit of \$2,000,000 at an interest rate of four percent (4%). Ms. Sharifi explained the amount is a maximum and the school may utilize it entirely, and further emphasized this is an alternative short term financing option for the school to meet short term cash flow needs if needed for the 2021-2022 school year as the last resort.

Board Secretary Newell inquired about the amount listed on the Promissory Note. Ms. Sharifi informed the board the Promissory Note provided is a general template that will be used if the school needs borrow funds. Ruth Escarcega Newell made a motion to approve obtaining a loan from LLAC during the 2021-2022 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest. James Lott seconded the motion. The board **VOTED** to approve the motion.

**Roll Call**

Marvin D. Smith	Aye
Ruth Escarcega Newell	Aye
Dana Clark	Aye
Michael R Adams	Aye
James Lott	Aye

**VII. Closed Session**

**A. Adjourn open public Board meeting to go into closed session**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code section §54956.9(d)(1).) Name of Case: Milton vs. Desert Sands Public Charter, et al., San Bernardino Superior Court Case Number CIVDS1821125.

James Lott made a motion to adjourn open public Board meeting to go into closed session.

Marvin D. Smith seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Marvin D. Smith	Aye
Michael R Adams	Aye
Dana Clark	Aye
James Lott	Aye
Ruth Escarcega Newell	Aye

**B. Adjourn closed session and reconvene to open Board meeting**

Ruth Escarcega Newell made a motion to adjourn closed session and reconvene to open Board meeting.

Marvin D. Smith seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Michael R Adams	Aye
James Lott	Aye
Dana Clark	Aye
Marvin D. Smith	Aye
Ruth Escarcega Newell	Aye

**C. Report of action taken or recommendations made in closed session, if any**

Board President Adams reported that the Board unanimously voted to adjourn the closed session and resume the public board meeting.

Board President Adams reported out that no action was taken in closed session.

**VIII. Additional Corporate Officers and Board Members' Observations and Comments.**

**A. Observations and Comments**

Mr. Brown congratulated Ms. Childers on doing a great job and thanked her for her report. He also thanked Ms. Reagan for attending and praised Counselor Mazas. Mr. Brown congratulated the student on her graduation and thanked the board members.

**IX. Closing Items**

**A. Next Regular Board Meeting Date: August 23, 2021, 4:00pm**

**B. Adjourn Meeting**

Ruth Escarcega Newell made a motion to adjourn the meeting.

Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dana Clark Aye

James Lott Aye

Michael R Adams Aye

Marvin D. Smith Aye

Ruth Escarcega Newell Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:07 PM.

Respectfully Submitted,  
Ruth Escarcega Newell

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**Accommodations.** Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [vmendoza@dschs.org](mailto:vmendoza@dschs.org).