

Desert Sands Public Charter

Minutes

Special Board Meeting Operated by Desert Sands Charter High School, Inc.

Date and Time

Thursday December 5, 2019 at 4:00 PM

Location

44130 20th Street West, Lancaster, CA 93534 Remote Location:177 Holston Drive, Lancaster, CA 93535 Conference Call: (661 249-6805 Code: 525676

Directors Present

Dana Clark, James Lott, Marvin D. Smith, Michael R Adams, Ruth Escarcega Newell

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Michael R Adams called a meeting of the board of directors of Desert Sands Public Charter to order on Thursday Dec 5, 2019 @ 4:00 PM at 44130 20th Street West, Lancaster, CA 93534 Remote Location:177 Holston Drive, Lancaster, CA 93535 Conference Call: (661 249-6805 Code: 525676.

B. Record Attendance and Guests

C. Pledge of Allegiance

Led by board member Lott.

D. Staff Introductions

Jeff Brown - CEO

Tinisha Hamberlin - Principal

Bill J. Thomson, Legal Counsel, Law Offices of Bill J. Thompson

Claudio Wohl - Sr. VP of Finance, LLAC

Michelle Lopez - Legal Counsel, LLAC

Brian Hadley, Partner, CPA, Wilkinson, Hadley, King & Co., LLP

E. Approve Agenda for the December 5, 2019, Special Public Meeting of the Board of Directors.

Marvin D. Smith made a motion to approve the agenda for the December 5, 2019, Special Public Meeting of the Board of Directors.

Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|-----|
| Marvin D. Smith | Aye |
| James Lott | Aye |
| Michael R Adams | Aye |
| Dana Clark | Aye |
| Ruth Escarcega Newell | Aye |

II. Public Comment

A. Public Comment

Board President Adams read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Adams asked if there were any members of the public attending the meeting who wished to offer public comment. There were no members of the public in attendance.

III. Action Items

A. The Board will be asked to review and approve the June 30, 2019, Annual Audit Report for the School.

Brian Hadley directed the board to the audit report and stated the school had an unmodified financial opinion which is positive, and no adjustments or reclassifications were needed. The attendance reports for P-2 and P-Annual are reviewed in accordance with state requirements where no adjustments were needed, and there were no findings for year end June 30, 2019. James Lott made a motion to approve the June 30, 2019, Annual Audit Report for the school. Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|-----|
| Ruth Escarcega Newell | Aye |
| Dana Clark | Aye |
| Michael R Adams | Aye |
| Marvin D. Smith | Aye |
| James Lott | Aye |

B. The Board will be asked to approve the amended Conflict of Interest Code

Bill Thompson explained that the Conflict of Interest Code has been updated to include the required positions for Form 700 filings and alignment with the school's organizational structure.

Ruth Escarcega Newell made a motion to approve the amended Conflict of Interest Code.

Marvin D. Smith seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|-----|
| James Lott | Aye |
| Ruth Escarcega Newell | Aye |
| Marvin D. Smith | Aye |
| Dana Clark | Aye |
| Michael R Adams | Aye |

IV. Closing Items

A. Adjourn Meeting

Ruth Escarcega Newell made a motion to adjourn the meeting.

Dana Clark seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-----------------------|-----|
| Marvin D. Smith | Aye |
| Michael R Adams | Aye |
| James Lott | Aye |
| Dana Clark | Aye |
| Ruth Escarcega Newell | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:13 PM.

Respectfully Submitted,
Michael R Adams

B. General Notifications

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. Documents provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Charter School offices located at 44130 20th Street West, Lancaster, CA 93534 during normal business hours.